

SEASONAL EXHIBITION SELECTION DAY – THURSDAY 27 **OCTOBER 2011**

BRING YOUR PAINTINGS TO THE ELIZABETH STREET COMMUNITY CENTRE
9.00am – 9.30 am only please on Thursday 27 October 2011.

Please leave your ART work wrapped in bubble plastic with your name and title of each work on the outside of the plastic. **Please seal only 3 sides** of the plastic and leave the top open for easy access. **Your paintings will be held overnight and taken to the Bridge Club for hanging on Friday 28th. You will be contacted if your painting(s) are rejected.**

- 1 All members must be financial. The selection process for the Seasonal exhibition and level of expertise will be of a high standard but not as exacting as for the Annual Exhibition.
- 2 No more than **3 PAINTINGS PER ARTIST** OR one or two larger paintings **plus up to 4 smaller paintings** no larger than A4 size. (**Named** Easels for the smaller size paintings should be brought with these pieces.)
- 3 The artist's work will be hung together wherever possible, so it is advantageous if the paintings are harmonious and not all large.
- 4 **Unframed Work**: - e.g. (pastel or watercolour) must have matt board surround with cardboard backing and covered with cellophane wrapping. It must have the artist's name, entry title, medium and price secured to the back of the board and be able to be seen through the cellophane. (**Named** Easels should be brought with these pieces.)
- 5 Triptychs of 3 separate sections **which form part of the whole art piece** and which flow into each other are acceptable as ONE piece. They must not be separate topics or they will be counted as 3 individual pieces. All three sections must fit into 1 metre wide x 1 metre deep space and have ONE price for the total of all three sections.
- 6 **All entries must be originals (not prints or giclees)** Work completed in **the last two years and work done in class or a workshop will be accepted if it has passed through the selection process.** Work previously exhibited in the last **two** years will also be accepted if passed through the selection process.
- 7 **Work must be the sole work of the artist, not a copy of another person's work/photograph/graphic.**
- 8 Work submitted for selection must be complete with D rings and strong cord (eg venetian blind cord). No weak string or cord to be stapled to frame. **Please cover your name on the FRONT of the work to enable a fair and unbiased selection of work at Selection.**
- 9 All **framed** work must be sealed at the back and all work must be **COMPLETE** and **DRY**.
- 10 **The artist's name, entry title, medium and price of the work** is to be attached both to the back of the work (the only identification in case the swing tag comes off) **AND** to a (4 x 4 inch) or 10cm x 10cm label. The label is to have a hole punched in the **middle** and cord attached from the back hanging cord, long enough to go over the top of the painting and hang in the front of the work, for identification during hanging procedure at the exhibition.
- 11 Your completed entry form is to be handed in with your entry fee on the day of selection. Money is not to be attached to the entry form. **Please ensure you have the correct money available.**

- 12 **Entry fees** to exhibit will be: 1 to 3 paintings **\$20.00/** 1 or 2 paintings + up to 4 smaller size paintings **\$20.00.**
- 13 A commission of 15% will be charged on the sale of each painting or art work.
- 14 Fees at Seasonal Exhibitions will **not** be refunded unless **all** the artists work is rejected
- 15 Insurance of all entries is the responsibility of the artist.
- 16 Participation on the exhibition roster is a condition of entry in the exhibition - to act as host, to sell work and complete paperwork as required. However, if you are working on **both days** of the exhibition (Saturday and Sunday), **and cannot get time off work**, you may apply for exemption from roster duty by filling in a form at the Roster Desk on Selection Day and paying \$10.00 in lieu of roster duty. Likewise an exemption from roster duties for "exceptional circumstances" over both days may be applied for and will be considered by the Exhibition Committee.
- 17 Works not presented on the selection date and time will not be accepted.
- 18 Sold work may not be removed or replaced during the exhibition.
- 19 **PLEASE CHECK** that you have done all of the above before arriving at the selection processing point. You will only be turned away if your work does not comply with the conditions.
- 20 **The Selection panel decision is final and no discussion will be entered into.**

SEASONAL EXHIBITION COLLECTION DAY - Sunday 30 October 4.30 pm

- 1 **Purchasers ONLY** will be collecting their art from 4.00 pm.
- 2 **Artists can collect their work after 4.30 pm NOT BEFORE.** Pick up time 4.30 – 5.00 pm only.
Use the following procedure which is designed to protect your paintings from being uplifted without your permission:
 - Uplift your paintings and take to the checkout desk to be marked off the catalogue.
 - You will then be given a checkout ticket for each piece of work.
 - Present the ticket to the doorman to exit.
- 3 It is the artist's responsibility to collect their unsold work. The Society will not be responsible for any uncollected work.

To be filled in on Selection Day - YOUR ROSTER UNDERTAKING

Write in the time(s) and date(s) you are prepared to be rostered on to complete your duty on the Sales/Reception Desk. This information **MUST** be filled in on the Roster Board when presenting paintings on **SELECTION DAY.**

Date: _____ Time _____

If you are unable to do your roster duty at the time you have been allocated due to illness please contact **Deanna Flood, phone 572 2563.**

As part of your participation in the Seasonal Exhibition, we ask that you please display the attached poster advertising the exhibition, in a prominent place. We suggest the side window of your car facing the footpath or if you can display it in a shop window or other prominent place that would be even better.